**Agenda**

**Drumlins Board of Directors**

**September 10, 2018**

1. Call meeting to order
2. Accept agenda
3. Approval of Minutes of Previous Meeting
4. Manager’s Report
   * 1. Financials
     2. Treasurer’s Report – Reserve Analysis (Jim)
     3. Side yard erosion: Medford – in the fall
     4. Road work by Village
     5. Business
        1. Side yard erosion: Medford. **It’s in Wayne’s hands**.
        2. Village Road Work - Status
        3. Road Dedication remaining Work
           1. Member approval. We need “an instrument signed by 75% of each class of members, and their mortagees, agreeing to such dedication or transfer, has been recorded*.”* ***Ron created an approval form. Waiting for reply from lawyer and surveyor. Meeting with lawyer at 9:30am on Wed.***
           2. Special meeting of the membership to discuss and begin getting approvals: *Meeting scheduled for Nov 6, 6:30 pm at Library****. Ron to draft agenda.***
           3. Abstract for HOA land will be ordered and will cost in the hundreds of ***$. I’m not sure where this stands.***
           4. Paul Kocher (Surveyor) has sent a contract and requests a deposit of $1500. ***Done***
        4. Special meeting of the membership to discuss and begin getting approvals: **Meeting scheduled for Nov 6, 6:30 pm at Library. Ron to draft agenda.**
           1. Guest parking shrubs to hide transformer and stump. **I plan to spend a couple of hours there burying the wires and pulling away part of the stump that is loose. Otherwise, I propose letting it be.**
        5. Garage Door Replacements: **At least one homeowner (Kay) has been contacted by Precision. They’re negotiating a date, probably in Nov.**
        6. Garage Side Door Replacements: **Status**?
        7. Fall gutter cleaning – Should we try gutter guards along Medford? – **I today sent an email to Donna asking how theirs are working.**
        8. Action List Review
        9. Tree trimming: **See Barb’s recommendation**
        10. New Deck **(at 1317 Wellington, Donna and Keith Maier**)
5. What’s the process for handling Maintenance Requests?
6. Other Business
   * 1. Deck policy – rev 3 (final?)
     2. Landscape reports.
     3. Homeowner’s Guide, Draft 2